



# Function Package



EVERGLADES

COUNTRY CLUB WOY WOY



## The Very Best in Weddings, Functions & Conferences



### WEDDINGS

For the Very Best in Weddings, you can select from a wide variety of packages to meet your needs. We have an assortment of menu packages to choose from and can assist you with beverages, music, decorations and any other special requirements to make your day a memorable occasion.

### FUNCTIONS

For the Very Best in Functions, we offer a variety of packages to suit just about everyone.



### CONFERENCES

For the Very Best in Conferences, Meetings and Training Seminars, we have the perfect setting with 2 separate rooms, overhead projector, whiteboard, Powerpoint presentations, full bar facilities, fully air conditioned and disabled access.

#### **ROOM CAPACITIES**

Auditorium.....	250
½ Burgundy Room....	45
Star Room.....	75
Burgundy Room.....	90

If you require further information, a Function Pack or make a booking please contact our  
**Functions Co-ordinator**  
**Wendy Robilliard** on 4341 1866 or 0437 400 291  
[functions@evergladesc.com.au](mailto:functions@evergladesc.com.au)



## Everglades Country Club BOOKING CONDITIONS

### Inspection

An invitation is extended to view our Function Rooms at Everglades Country Club to discuss your individual requirements. Please phone ahead for an appointment.

### Membership

Membership is essential for all function bookings. Please consult us to discuss the ease and benefits of membership. Due to Government Regulation, all guests who enter the Club (be it for a function or to utilise the Club's facilities) must fall into one of the following categories:

- 1 Current Member (Membership Card shown)
- 2 Temporary Member (those who live outside the 5km radius of the Club) or a current reciprocal Member of a Bowling or Golf Club
- 3 Guest of a Member (a guest who resides within the 5km radius who is not a Member of Everglades Country Club) must be signed in by a full member

All temporary members and guest of a member are required to sign in at reception.

### Deposit

Tentative bookings are held for 14 days only. To confirm a function booking, payment of Room Hire and Security Deposit is required.

### Everglades Operating Hours

<b>Club Operating Hours – Bar Service ceases 15 minutes before Club closing time</b>		
<b>Opening Hours</b>	Monday to Sunday	9.00am
<b>Closing Hours</b>	Sunday, Monday & Tuesday	9.30pm
	Wednesday & Thursday	10.30pm
	Friday	11.30pm
	Saturday	12.00pm

### Function Rooms and Hire Fees-*Room Hire applies to Function bookings with less than 50 guests*

<b>½ Burgundy Room</b>	\$70.00	Capacity 45
<b>Burgundy Room</b>	\$120.00	Capacity 90
<b>Star Room</b>	\$120.00	Capacity 75
<b>Auditorium</b>	\$250.00	Capacity 250

### Dance Floor

A Portable Dance Floor is available to hire for the Star Room and Burgundy Room. The cost is \$80.00



## **Security Deposit**

\$100.00 Security Deposit for the Star Room and the Burgundy Room

\$200.00 Security Deposit for the Auditorium

**21<sup>st</sup> Birthdays** - \$400.00 Security Deposit and Security Guard \$40.00 per hour. One Guard is required per 50 guests. The Security Guard is dedicated to your event for the night. Wrist bands are allocated to guests to assist Club and Security staff to confirm ages. Providing there is no damage to the room your Security Deposit will be refunded by cheque after your function.

## **Accommodation**

**The Glades Motel** is situated next to Everglades Country Club. The Motel provides 3½ star – 23 room accommodation with queen size beds. For further details on availability and rates telephone 4341 7374 or email [info@gladesmotorinn.com.au](mailto:info@gladesmotorinn.com.au) or to view their website [www.gladesmotorinn.com.au](http://www.gladesmotorinn.com.au).

## **Payment**

Payment of all function costs are as follows:

**Food:** Full payment is required 7 working days prior to your function.

**Bar Account:** If a dry till is arranged the allocated amount must be paid at least 7 working days prior to the date of the function. Please feel free to set a bar limit. Any monies outstanding from your function must be settled on the day/night of your function.

**If a refund is due:** A cheque will be posted in the next working week from the Club.

Methods of payment acceptable are: Cash, Bank Cheque, Eftpos or Credit Cards only. We do not accept Diners, American Express or Personal cheques.

## **Confirmation**

Menu selection, beverage arrangements, seating plans and accurate attendee numbers must be confirmed at least 7 working days prior to the function. Final adjustment of numbers must be made no later than 3 working days prior to the function. We bill for the final numbers, unless the number is greater than guaranteed on the day. Seating plans will not be altered within 24 hours of the function. If so, this will incur a fee of \$150.00.

## **Cancellations**

Cancellations must be notified in writing:

- 1 Cancellation more than 2 months prior to the function date will result in a full refund of any deposit.
- 2 Cancellations less than 2 months prior to the function date will result in the loss of any deposit.

## **Prices**

Prices quoted covers room hire, table covering, napkins (choice of colour) and room set-up. Prices are subject to change without notice. Guaranteed prices will only be made 2 months prior the the function date.

Children aged 12 years and under will be charged half price for their meals. Children aged 6 years and under pay the current Brasserie Children's Menu price.



### **Surcharge Sunday and Public Holidays**

Sunday and Public Holidays attract a \$2.00 per person Catering surcharge. Please ask the Function Coordinator for amended prices.

### **Insurance and Security**

The Club does not accept responsibility for damage or loss of property that is left on the premises. Depending on the nature of the function, the Club may direct organisers to provide licensed security. This service is to be co-ordinated with the Functions Coordinator. The Club expects the equipment and room to be left in the same state it was found. Any damage to Club property will result in invoices being sent for payment to the person who booked the function.

### **Fire and Safety**

1. Exit door must be free of blockages, such as display stands and screens
2. Exit doors must not be locked, and exit sign must be clearly visible
3. Highly flammable materials are not permitted
4. The use of open flames, heaters, lamps etc are not permitted

### **Parking**

All guests attending a function at Everglades Country Club are asked to use the car parks adjacent to or behind the Club.

### **Advertising**

Any advertising concerning Everglades Country Club must comply with the Registered Clubs Act.

### **Allotted Times**

All wedding evening functions are based upon 5 hours, commencing from the actual time booked to arrive. Each hour thereafter (or part thereof) will accrue a \$150.00 surcharge. Special arrangements can be made prior to the event with the Function Co-Ordinator.

### **Outside Food and Beverage**

Alcoholic beverages or food may not be brought into the Club from an outside source. Any breach of this rule contravenes Legislation, and can be subject to prosecution. In addition, patrons are also requested not to bring any food substances for consumption onto the property as this may also contravene the Public Health Act.

### **Noise Pollution**

We have concern and responsibility to our neighbours and we reserve the right to limit noise levels.

### **Wedding Decorations**

To be discussed with the Functions Co-ordinator.

### **Function Signage**

Blue Tack is only permitted to put up any function signage.

### **Smoke Machines are not permitted.**

Patrons are not permitted to operate any of the staging equipment.



### **EVERGLADES COUNTRY CLUB RESPONSIBLE SERVICE OF ALCOHOL POLICY**

This policy is to serve our Members and their Guests in a responsible, friendly and professional manner. Everglades Country Club upholds the Responsible Service of Alcohol Laws. IT IS AN OFFENCE TO SUPPLY LIQUOR TO PERSON/S UNDER THE AGE OF 18 YEARS OF AGE. Members and their guests are asked to ensure that under age persons amongst the function not request to be supplied with liquor. Everglades Country Club staff will refuse to serve liquor in any case where the person is suspected to being under age and will request that the person produce suitable identification.

Service will be refused to any person who shows any SIGNS OF INTOXICATION OR OFFENSIVE BEHAVIOUR.

A responsible person attending the function is to be nominated by the client and introduced to the Function Co-ordinator to assist in the event of any problems arising from the Responsible Service of Alcohol. The function may be terminated if the offenders are not removed from the premises by the said nominated responsible person.

Full bar service will cease at a time that is agreed upon by the Functions Co-ordinator and the said nominated person.

I hereby state that I have read the above information and agree with the terms and conditions set by the Board of Directors and Management of Everglades Country Club. I also agree that I am the Nominated Person as per the Everglades Country Club Responsible Service of Alcohol Policy.



## EVENT CONTRACT

I have read and accept the terms and conditions stated in this agreement and that at the Club's Policy in relation to Responsible Service of Alcohol.

Complete details below and return to the Club to secure your booking.

Date of function:		Number of people:	
Name of party:			
Person making booking:			
Address:			
Suburb:	State:	Postcode:	
Telephone:	Fax:	Mobile:	
Email:			
Signature:			Date:

### PAYMENT DETAILS:

Deposit Amount:	R/N:	Date
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Cash                      EFTPOS                      MasterCard                      Visa                      Cheque  
(Please circle)

Cardholders Name:	Signature:
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**SET MENU ONE**

**2 Course \$32.50 per person**

Meals to be served alternatively to your guests

**Main**

Roast of the Day  
*served with Gravy*

***OR***

Crumbed Chicken Breast  
*served with White Wine Sauce*

*All main meals served with Fresh Seasonal Vegetables & Chef's Gourmet Potato  
A Crusty Bread Roll per person*

**Dessert**

Chef's Selection

*Tea & Coffee with after dinner mints*





## **SET MENU TWO**

**2 Course \$37.50 per person**

*(Entrée & Main) or (Main & Dessert)*

**3 Course \$44.00 per person**

*Two selections from each to be served alternatively to your guests*

### **Entrée**

Prawn Cocktail

Minestrone Soup

Tandoori Chicken Skewers

Marinated Crumbed Squid

Satay Beef

### **Main**

Scotch Fillet Steak

*Served with your choice of available toppers*

Grilled Chicken Breast

*Served with White Wine Sauce*

Baked Perch Fillet

*Served with Lemon Butter Sauce*

Roasted Lamb Rack

*Served with Mint Jus*

*All main meals served with Fresh Seasonal Vegetables & Chef's Gourmet Potato  
A Crusty Bread Roll per person*

### **Dessert**

Black Forrest Cake

Chocolate Mud Cake

Oven Baked Cheesecake

Pecan Pie

*Tea & Coffee with after dinner mints*



## **DELUXE SET MENU**

**2 Course \$52.00 per person**

*(Entrée & Main) or (Main & Dessert)*

**3 Course \$59.00 per person**

*Meals to be served alternatively to your guests*

### **Entrée**

½ dozen Oysters Natural, Mornay or Kilpatrick

Grilled Prawn Caesar Salad

Marinated Thai Chicken

*Served on Thin Egg Noodles*

Prawn & Bacon Kebabs

*Served on Garlic Rice*

Salt & Pepper Squid Rings

*Tomato Avocado Salsa*

Veal Tortellini

*Served with fresh Tomato Basil Cream Sauce*

### **Mains**

Fillet Mignon

*Served with Red Wine Mushroom Sauce*

Grilled Perch Fillet

*Served with a Lemon Butter Sauce*

Baked Chicken Breast

*Pocketed with Prawns & Camembert Cheese, finished with Dijon Cream Sauce*

Herb Crusted Lamb Loin

*Served with Mint Jus*

Slow Roast Pork Cutlet

*Served with caramelised Pear & Port Wine Jus*

*All main meals served with Fresh Seasonal Vegetables & Chef's Gourmet Potato*

### **Dessert**

Triple Chocolate Cake

Sticky Date Pudding & Butterscotch Sauce

Baked Vanilla Cheesecake

Fresh Fruit Flan

Individual Pavlova with Fresh Strawberries

Fruit of the Forest Bavios

*A Crusty Bread Roll per person*

*Tea & Coffee with after dinner mints*

**AFFORDABLE BUFFET CARVERY**

**\$36.50 per person**

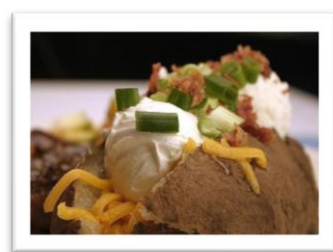
**Main**

Roast Mustard Beef  
Honey Glazed Ham

**Also on the Buffet Table**

Baked Potatoes  
Baked Pumpkin  
Seasonal Vegetables  
Piping Hot Gravy  
Tossed Garden Salad  
Coleslaw  
Potato Salad  
Assorted Condiments  
Selection of Desserts  
*A Crusty Bread Roll per person*

*Tea & Coffee with after dinner mints*



**BUFFET CARVERY**

**\$51.00 per person**

**Entrée**

*Please select two entrées  
Served alternatively to your guests*

Chicken Teriyaki  
Creamy Garlic & Basil Tortellini  
Prawn & Mornay Filo  
Satay Beef  
Butternut Pumpkin Soup  
Thai Green Chicken Curry

**Main**

*Carved & Served for you at the Buffet by our Chef*

Honey Glazed Ham  
Roast Mustard Beef  
Roast Pork with Crackling

*Served with Hot Baked Potatoes  
Pumpkin, Fresh Seasonal Vegetables, Piping Hot Gravy  
Choice of Four Salads, Sauces & Accompaniments  
A Crusty Bread roll per person*

**Dessert**

*Served from the Buffet*  
Pavlova & Fruit Salad  
Gateau  
Cheesecake  
Hot Apple Strudel

*Tea & Coffee with after dinner mints*



## **CONFERENCE PACKAGE**

**\$50.50 per person**

*Water & Mints on the Tables*

Please advise if you require any equipment for your function

### **On Arrival**

Tea, Coffee & Biscuits

### **Morning Tea**

Tea, Coffee, Biscuits & Cake

Selection of a Hot or Cold Lunch

### **Cold Lunch**

Assorted Gourmet Sandwiches

Cold Chicken Platter

Fresh Fruit & Cheese Platter

Orange, Apple or Pineapple Juice

### **Hot Lunch**

Crusty Bread Rolls

Tossed Salad

Mini Savoury Quiche

Marinated Crumbed Squid

Gourmet Turkish

Orange, Apple or Pineapple Juice

### **Afternoon Tea**

Tea, Coffee, Biscuits & Cake



**CONFERENCE PACKAGE**  
**INDIVIDUAL ITEM PRICE LIST**

**Morning & Afternoon Tea**

Tea, Coffee, Homemade Biscuits	<b>\$6.40</b>
Tea, Coffee Served with your choice of: Cake Muffins Danish Pastries Scones, Jam & Cream	<b>\$8.10</b>
Jugs of Juice Orange, Apple, Pineapple	<b>\$9.00</b>
Fresh Fruit Platter	<b>\$8.00</b>
Cheese, Crackers & Fruit	<b>\$7.00</b>
Assorted Gourmet Sandwiches	<b>\$8.00</b>

**Eatery Selection:**

Vouchers can be arranged for guests to select from a large variety of Eatery Meals



### **COCKTAIL MENU ONE**

**\$22.50 per person**

Honey Soy Chicken Wings  
Gourmet Assorted Sandwiches  
Savoury Mini Quiche  
Tempura Fish Pieces  
Gourmet Lamb & Rosemary Baked Pies

*Tea & Coffee Buffet Style*

### **COCKTAIL MENU TWO**

**\$25.00 per person**

Gourmet Assorted Sandwiches  
Crispy Tempura Crumbed Prawns  
Spicy Chicken Wings  
Savoury Mini Quiche  
Fish Goujons & Sauce  
Cocktail Spring Rolls  
Satay Chicken Kebabs

*Tea & Coffee Buffet Style*

### **DELUXE COCKTAIL MENU**

**\$30.00 per person**

Crispy Tempura Crumbed Prawns  
Teriyaki Beef Skewers  
Gourmet Continental Sandwiches  
Chicken Skewers & Satay Sauce  
Mini Savoury Quiche  
Mini Hawaiian Pizza  
Savoury Chipolatas  
Tempura Fish Pieces  
Cheese & Fruit Platter

*Tea & Coffee Buffet Style*





## **SUPER DELUXE COCKTAIL MENU ONE**

**\$36.00 per person**

Individual Creamy Basil Spinach & Ricotta Tortellini Bowls

Petite Beef Wellington

Savoury Beef Chipolatas

Gourmet Meat Filled Petite Pies

Tempura Prawns

*Coated in Sesame Honey Sauce*

Thai Fish Cakes

*Served with our Special Dipping Sauce*

Mini Dim Sims

*Served with Dipping Sauce*

Grilled Herb & Cheese Bread Fingers

*Tea & Coffee Buffet Style*

## **SUPER DELUXE COCKTAIL MENU TWO**

**\$40.50 per person**

Stir Fried Hokkien Noodle Boxes

*Served individually with Chopsticks*

Cocktail Tandoori Chicken Skewers

*Served with a Yoghurt Dipping Sauce*

Individual Chicken Sang Choy Bow

*Served in Baby Lettuce Cups*

Crumbed Goujons of Dory Fillet

*Served with a Lemon Sauce*

Salt & Pepper Squid

*Served with our Special Thai Dipping Sauce*

Sundried Tomato & Cheese Bread Fingers

Grilled Prawn Skewers

Assorted Pastry Selection

*Tea & Coffee Buffet Style*

**BREAKFAST**  
**CONTINENTAL BUFFET SELECTION**

**\$27.50 per person**

Chilled Fruit Juices  
Variety of Cereals  
Croissants & Danishes  
Gourmet Selection of Breads for Toast  
Jams & Spreads  
Fresh Fruit Platter  
  
*Tea & Coffee*

**BREAKFAST HOT & COLD BUFFET SELECTION**

**\$31.50 per person**

Chilled Fruit Juices  
Variety of Cereals  
Croissants & Danishes  
Gourmet Selection of Breads for Toast  
Jams & Spreads  
Fresh Fruit Platter  
Sausages  
Crispy Bacon  
Eggs (Scrambled)  
Grilled Tomato  
Hash Brown  
Grilled Mushroom  
  
*Tea & Coffee*



**OPTIONAL MENU EXTRAS**

Cold Canapés	<b>\$4.80</b> (2 pieces)
Hot Canapés	<b>\$4.80</b> (2 pieces)
Cheese Board with Fresh Fruit & Crackers	<b>\$4.80</b>
	<b>(minimum of 12 people)</b>
Fresh Crusty Bread Rolls	

*Please feel free to discuss your special menu needs and also your budget requirements.  
Prices subject to change without notice. All prices include GST.*



EVERGLADES

COUNTRY CLUB WOY WOY

**Dunban Road, Woy Woy NSW 2256**

**Phone: 4341 1866 Fax: 4342 3840**

**[www.everglades.net.au](http://www.everglades.net.au)**