

Everglades Function Package 2023



Everglades
EVENTS



About Us

Everglades is located on the Peninsula of the Central Coast and is within one hour's drive from Sydney and Newcastle.

At Everglades we pride ourselves on providing outstanding function facilities, menus and service. We can assist with the organisation and planning of your special event including catering, beverages, entertainment, decorations and more.

Our experienced Functions Manager, Marnie will help plan and execute your function and make it a success.

Venue Details

Room Hire Capacity



<i>Rooms</i>	Theatre	Classroom	Banquet	Cocktail
Show Room	300	230	160	500
Star Room	60	70	70	70
Board Room	N/A	15	N/A	N/A

Room Hire
No Catering - Full Day Only
Monday - Friday \$600
Saturday & Sunday \$800



Canapes and Cocktail



Cold

Smoked salmon crostini, crispy capers, creme fraiche, dill

Beetroot & goats cheese labneh crostini

Caprese crostini - tomato, buffalo mozzarella, basil & balsamic glaze

Oysters Mignonette

Sashimi Tuna and Finger lime

Seared Wagyu, horseradish cream semi dried tomato

Hot

Chicken lolly pops honey bbq glaze & sesame seeds

Pumpkin and fetta arancini

Scallop and pea risotto

Oysters Kilpatrick

Chicken and mushroom duxelle bruschetta

Caramelized onion and fetta tartlet

Select any 4 \$35 per person

Select any 6 \$50 per person

Select any 8 \$65 per person



Platters

Room Hire included in Price
Minimum spend applies
Show Room Minimum spend \$1,750
Star Room Minimum spend \$1,000

Charcuterie platter	\$200
Seasonal fruit platter	\$180
Assorted mini quiches (approx. 72pcs)	\$180
Oysters Mignonette or Kilpatrick (approx. 4doz)	\$300
Cocktail bruschetta (approx. 50pcs)	\$180
Spinach & Fetta Filo Triangles (approx. 90pcs)	\$180
Buffalo or Honey Soy Wings (approx. 4kg)	\$150
Cheese & chocolate platter	\$200
Sandwich platter (approx 20 sambos cut in 1/4's)	\$180
Portuguese Chicken sliders (approx. 30pcs)	\$180
King Prawns with cocktail sauce (approx. 30pcs)	\$300
Pork and Prawn Dumplings with soy sauce (approx. 80pcs)	\$180
Assorted cocktail Danishes (approx. 40pcs)	\$180
Coconut Prawns (approx. 150pcs)	\$300



Plated Sit Down

Room Hire included in Price
Show Room Minimum 50 pax
Star Room Minimum 30 pax

Entree

Chicken and mushroom duxelle bruschetta with parmasen shard
King Prawn - chilli garlic butter sauce, sourdough, charred lemon
Scallop with pea risotto
Pork Riblets with mango and charred corn slaw with lime aioli
Caprese Salad - Crispy prosciutto, cherry tomato, basil and buffalo mozzarella
Beef Carpaccio, pickled zucchini, avocado and parmasen
Mushroom and Leek tart (V)

Main

Crispy skin barramundi with parsnip puree glazed baby carrot and beans
Prosciutto wrapped chicken breast with pommes aligot, greens and a creamy garlic sauce
Wagyu rump with carrot puree, greens and chimichurri sauce
Atlantic Salmon with chickpea and quinoa
Roast Lamb Rack with cous cous and tabbouleh
Roast Cauliflower Jambalaya
Roast Vegetable stack with creamy polenta

Desserts

Chef's selection of cakes served at table with Chantilly cream
Vanilla bean panna cotta with caramlised mango and hazelnut glaze
Pear tart with vanilla bean ice cream and salted caramel sauce served on a biscuit bed
Chocolate mousse cake with Chantilly cream and raspberry coulis



2 Course \$70 Per Person

3 Course \$82 Per Person

Shared/Grazing

Served at each table

Room Hire included
Showroom Minimum 50 pax
Star Room Minimum 30 pax

Proteins

Chimichurri Lamb Shoulder

Chateaubriand

Lemon and Thyme Roast Chicken

Whole Baby Barramundi, ginger, chilli and shallots

Sides

Duck fat roast potatoes

Honey glazed dutch carrots

Quinoa and Chickpea Salad

Steam Seasonal Greens

Roast baby beets, fetta and strawberry salad

Rocket fennel, green bean and parmasen salad

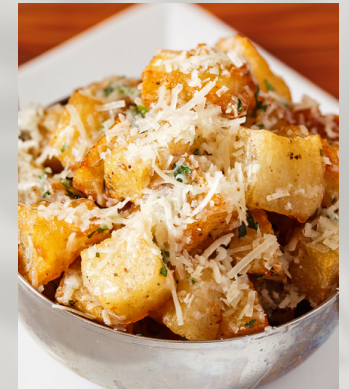
Desserts

Chef's selection of cakes served at table with Chantilly cream

Vanilla bean panna cotta with caramlised mango and hazelnut glaze

Pear tart with vanilla bean ice cream and salted caramel sauce served on a biscuit bed

Chocolate mousse cake with Chantilly cream and fresh fruit



\$70 per person (Choose 2 Proteins and 4 sides per table)
\$90 per person (Choose 2 Proteins, 4 sides and 2 desserts per table)

Conferences & Meetings

Delux Day Package - Minimum 15 Guests

Freshly brewed coffee and selection of teas on arrival

MORNING TEA

Freshly brewed coffee and selection of teas and mini danish pastires

LUNCH

Selection of gourmet sandwiches and wraps

Freshly brewed coffee, selection of teas and orange juice

AFTERNOON TEA

Freshly brewed coffee, selection of teas and mini muffins

Includes room hire, data projector, whiteboard screen, lectern and microphone (if required)

\$45 Per Delegate

Gold Day Package - Minimum 15 Guests

Freshly brewed coffee and selection of teas on arrival

MORNING TEA

Freshly brewed coffee, selection of teas and biscuits

LUNCH

Selection of gourmet sandwiches and wraps

Freshly brewed coffee, selection of teas

AFTERNOON TEA

Freshly brewed coffee, selection of teas and biscuits

Includes room hire, data projector, whiteboard screen, lectern and microphone (if required)

\$40 Per Delegate



Silver Day Package - Minimum 15 Guests

Freshly brewed coffee and selection of teas and biscuits

MORNING TEA

Freshly brewed coffee, selection of teas and biscuits

LUNCH

Selection of sandwiches

Freshly brewed coffee and selection of teas

AFTERNOON TEA

Freshly brewed coffee, selection of teas

Includes room hire, data projector, whiteboard screen, lectern and microphone (if required)

\$30 Per Delegate

Tea & Coffee Packages - Minimum 15 Guests

Freshly brewed coffee and selection of teas, mini muffins and danish pasties

Includes complimentary four (4) hour room hire, data projector, whiteboard screen, lectern and microphone (if required)

\$18 Per Delegate

Freshly brewed coffee and selection of teas and selection of teas and biscuit

Includes room hire, data projector, whiteboard screen, lectern and microphone (if required)

\$10 Per Delegate

Beverage Packages

Deluxe Package

5 HOUR LIMIT

Tap Beer, House Spirits, House Red, White and Sparkling Wine, Soft Drinks & Mineral Water

\$70 Per Person

4 HOUR LIMIT

Tap Beer, House Spirits, House Red, White and Sparkling Wine, Soft Drinks & Mineral Water

\$60 Per Person

Standard Package

5 HOUR LIMIT

Tap Beer, House Spirits, House Red, White and Soft Drinks

\$60 Per Person

4 HOUR LIMIT

Tap Beer, House Spirits, House Red, White and Soft Drinks

\$50 Per Person

Soft Drink Package

5 HOUR LIMIT

Choice of House Soft Drink

\$20 Per Person

4 HOUR LIMIT

Choice of House Soft Drink

\$15 Per Person

Soft Drinks Include - Schweppes post mix range: Pepsi, Pepsi Max, Lemonade, Lemon Squash, Tonic Water, Soda Water, Ginger Ale and selection of juices (orange, apple, pineapple)

Include: Coca Cola, Diet Coke, Coke Zero, Sprite Sunkist Cans

Add .50c Per Person

Include: Heinekin Zero, Giesen 0% Savignon Blanc

Add .50c Per Person



Terms and Conditions

CONFIRMATION OF BOOKINGS

Tentative bookings will be held for up to fourteen (14) days only. Bookings will be confirmed upon receipt of a \$300 security deposit and the completed confirmation booking form. The club reserves the right to cancel any booking without any further correspondence.

PAYMENTS

A security deposit of \$300 is required to secure your booking. Fifty percent (50%) of the estimated charges must be paid 3months prior to the event. Final payments must be made 14days prior to the event. Payments can be made cash, credit card, Eftpos or internet banking. Final charges agreed to on the day of the event must be settled at the conclusion of the function by cash, credit card or eftpos.

CANCELLATION POLICY

All cancellations must be notified in writing. When functions are cancelled after confirming the booking, clients forfeit the full deposit and payments for the function.

if the event is transferred or postponed (subject to availability), all payments will be transferred the new agreed date. Note: an event cannot be transferred or postponed more then once in any 12month period.

If the club has reason to believe that a function or event will effect the security, reputation, or running of the club it has the right to cancel the function or event.

GUARANTEED NUMBERS

A garanteed minimum number of guests attening a function is required 14days prior to the date of the event. The client will be charged in accordance with this number. Any meals provided in addition to this number will be charged accordingly (including meals for performers, DJ's, tech staff etc.

FUNCTION DETAILS

All function details including menu selection, bar accounts, floor plans, equipment and other requirements must be confirmed 14 days prior to the function. Note careful consideration must be given to your function requirements, as these cannot be changed after confirmation. Everglades Country Club reserves the right to adjust room set-ups to ensure all safety and fire regulations are met

FOOD AND BEVERAGE

Club policy and licensing laws does not allow for food and beverage to be brought onto the premises for consumption. Celebration cakes are excluded from this policy. Food and beverage may be purchased from within the venue (excluding bottleshop) and taken to meeting rooms for consumption.

Special dietary requirements must be advised in advance, when confirmation of booking detail is provided.

PRICES

Menus are subject to change according to product availability. All menu prices are current at the time of issue and every effort is made to maintain prices as quoted. The Client will be informed of any price changes that occur. All prices are inclusive of GST. Members discount do not apply to function prices.

A cakeage fee of \$50 will be charged and \$2 per person applied where staff are required to cut and serve a clients celebration cake on individual plates (excluding wedding packages).

Beverage packages must be prepaid and all guests must be included in beverage packages.

SURCHARGE

All functions held on a Sunday will incur a 10% surcharge and for functions held on a public holiday a 15% surcharge will apply. A service charge may apply for beverage service depending on confirmed numbers. The service charge will be \$50 per hour (min 3 hours).

RESPONSIBLE SERVICE OF ALCOHOL

The function client (organiser) is responsible for ensuring their function is conducted in an orderly manner and comply with the clubs policy and government regulations. Functions that involve the service of alcohol are subject to responsible service of alcohol requirements. Everglades Country Club has a legal obligation to prevent staff from serving alcohol to:

- Any person that is intoxicated;
- Any person whose conduct is disorderly or anti-social;
- Any person under the age of 18 or person suspected of being under 18 who cannot produce a valid proof of age photo ID; and
- Any person or buys or supplies alcohol to a person under the age of 18.

The function client (organiser) has an obligation to notify guests of these requirements. Please note; serious fines are in place for minors who obtain alcohol on licensed premises to both the venue and individual. Fines are also in place for people who purchase or supply minor with alcohol.

SECURITY

security may be required at functions deemed appropriate by the club. The number of security personnel required will be determined by the club based on the type of function and the number of guests in attendance. The client is responsible for the cost of security for the function. Security personnel will be engaged by the Club and will report to and are be directed by Club staff only.

FIRE SAFETY

Function rooms are equipped with fire exit doors and extinguishers. In the event of a fire, guests are to follow the instructions of club staff. Fire doors must not be obstructed with furniture, displays, stands etc. Smoke machines, open flames/lamps are not permitted.

MEMBERSHIP

Section 23 of the Registered Club Act requires that our function rooms are booked by a member of Everglades Country Club or on behalf of member attending the function. Membership forms are available at the Club's reception. Social membership is \$10 per year or \$25 for 3years. Additionally entry to the club is to be in accordance with the Registered Clubs Act. If your attendees or guests live within 5km radius of the club, they will need to be a member of Everglades Country Club, a reciprocal club or signed into the Club by a current financial member. persons under 18 years of age are permitted to attend functions, under the supervision of an adult at all times.

DECORATIONS

Clients, third party providers or function guests wishing to place banners, posters, memorabilia, electronic equipment, lighting, or decorations in any of our function rooms must obtain prior approval from the club and must comply with Club Policy and safety regulations. Access to decorate the function room is 2hours prior to the function (subject to change).

DAMAGE TO CLUB PROPERTY

Function clients (organisers) are financially responsible for any damage sustained to Club property during functions and events. The club will not be held responsible for any loss or damage to any function clients or guests personal property left in a function room before, during or after a function or event. The cost of loss or damages will be charged to the client or deducted from the security deposit paid.

THIRD PARTIES

Clients must provide certificates of currency for public liability insurance for any third-party provider attending the function or event. A third-party provider includes any other business entity contracted directly by the client, to provide goods and services at the function or event, such as soloists, duos, trios, bands or any other live entertainment.

21st BIRTHDAY PARTIES

There are specific rules for the conduct of 21st birthday celebrations. All 21st birthday celebrations held at Everglades Country Club must be booked in a function room. Upon entry to the function all guests over 18 years of age will be issued with a wrist band after presentation of proof of age. All guests under 18 years of age must be accompanied by a parent or guardian. Only guests displaying their wristband may be served alcohol. All 21st birthday celebrations are required to have security (no exceptions). The club will supply security guards at the expense of the Function Client (organiser). One security guard per 100 guests or part thereof. The cost is \$350 per security guard for six hours. Security is required to commence 30minutes prior to function and finish 30minutes after function is completed/ To manage the consumption of alcohol, the club can provide drink tickets for the client to distribute to guests. All 21st birthday celebrations must include a meal. The bar will be closed during food service. Club policy states no shots, no doubles will be served. Responsible service of alcohol policy will be enforced.



CONFIRMATION BOOKING FORM

Event Name: _____

Date of Function: _____ Time: _____

Room: _____ Number of People: _____

Organisation: _____

Contact Name: _____ Position: _____

Address: _____

Phone Contact: _____

Email Contact: _____

Billing Address: _____

Billing Email: _____

I understand and agree to the terms and conditions for booking a function at Everglades Country Club

Client's Name: _____

Client's Signature: _____

Date: _____

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